



Chargeable Hours – as at 29/02/2024

- i) Delivery of 1 x 1 hour session, charge 3 hours.
- ii) Delivery of 2 x Session consecutively, charge 3 hours.
- iii) Delivery of 2 x Session - set apart for 1 hour or more, charge 4 hours.
- iv) Delivery of 3 x 1 hour session consecutively, charge 4 hours.
- v) Delivery of 3 x Session - set apart for 1 hour or more, charge 5 hours.
- vi) Delivery of 4 x 1 hour session consecutively, charge 5 hours.
- vii) Delivery of 4 x Session - set apart for 1 hour or more, charge 6 hours.
- viii) Delivery of 5 x Sessions - charge 7 hours.

When relieving results in hours split between schools or long periods – it does not guarantee the additional hour will be paid out. Eg worked normal AM shift, then asked by colleague to cover them for the PM shift.

Travel Allowance Charges

- i) Only a maximum of only \$50.00 travel allowance per week. This should be charged as a re-imbusement and must be submitted with a photo of your petrol receipt.
- ii) Travel allowances are for those travelling in their own vehicles.
- iii) The travel allowance payment is paid at the discretion of LSCT and not an entitlement.